

STBIAB '04 Strategic Planning Session

July 17, 2004

Notes

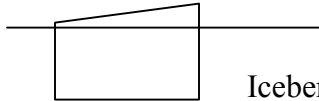
Where do you want the STBIAB to be in 2007?

- More hands-on advisory
- More outcome focus
- Functional committees
 - Participate as speakers on the SB
- Everyone (board members) receive training toward an AACBIS certification in brain injury.
- More committees than big groups
- Technology to reach people in homes
- Individualized planning and budgeting
- Identify people with TBI who have not been identified before
 - Work with them
 - Address post-rehab needs
 - Integrate into community
- Adequate insurance coverage
- Research (e.g. stem cell research to alleviate brain injury)
- TBI Registry (??apprehension??)
- ???????? Kiosk in Waikiki – image of Hawaii to share info.
- Adequate residential options throughout the state
- Total support coordination, case management and direct services, etc.
- Cognitive Rehab. Service in place for individuals with TBI
- Services in place
 - Cognitive training
 - Counseling
 - Job/skill retraining
- Education and Awareness – no longer a “silent epidemic”, acceptance
- Payment for services, insurance, medical establish.??
- Institutional acceptance of TBI
- Reduce misdiagnosis of TBI
- Improved environment – social and cultural

Why are we in the same position this year as last year?

- Distractions? Recorder during meetings? To stay on focus and help with minutes.
- Lack of advance preparations and information for Chairs and board meetings.
- Time keeper
- No separate committee meetings apart from the board.
- Attention deficits? Build in breaks and activities – how to keep people's attention.
- No carry-out of ideas

- Not meeting as committees
- Different perceptions
- Too many ideas/focus
- Busy schedules
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Iceberg concept: is that activities associated with the Board can be viewed as an iceberg. The monthly meetings have a set agenda and time constraints. Full participation in committee meetings has been infrequent and less than effective. The achievements of the board has been slow, likewise the Board appears as the small top portion of the iceberg, but this is not the true girth of the iceberg nor of the Board. It's true substance or essence is below the surface and likewise much of the activities or work (to make the meetings effective) can occur as committees, informal work groups, research, data collection, etc. via e-mail, phone calls, meeting others, etc. where regular gathering, sharing of information with peers, tapping one's networks, etc. can go on to make it more effective. Then at Board Meetings, proceedings will run smoother and more can be accomplished because background work has been done, informal discussions have resolved minor issues, etc.

- Personal changes, new jobs
- Acceptance, assumptions that change is slow
- Board lacks focus, too much/over sensitivity/courtesy to board members; need to stay on-task; neutral facilitation is helpful
- More task orientation, cut and paste from earlier agendas
- Markers and measures of progress (i.e. phone calls/leg work by DOH to obtain data, etc.)
- Over-ambitious? Board needs to remember that they are advisory
- Participation issues? Quorum not achieved/proxies.
- More bureaucratic "and chewing"
- Opinion: not in the exact same position (assuming more, more); process takes a long time; need to define clear steps
- Timeline needed for steps – monitor/assess (devices)
- Should stop going around in circles (break out of the); make clearer proposals.... well, more defined proposals (i.e. clear, simplified, focused directives)
- Clear "improved services" – what does this mean? Define in our terms/statements/ideas what "things" are better.
- Registry and Legislative committees in place. Comment: "not moving"; "don't share info."; "no input by others"
 - How do we choose, prioritize what goes to the legislature? No process.
 - Services insufficient but things have been started in legislation – Cognitive Rehab. Bill. Are there other opportunities to pursue?
- Insufficient movement on public awareness by STBIAB (and NTAB, too)

- Change method of making process move along – use process that is not so bureaucratic- use facilitation, collaboration – everyone could be educated to make the process better.
- Think of other ways to have meetings (and get work done) – for example, picnic.
- DOH can actively support committees meeting, support ideas, create exchange (ideas, info.???)
- We don't advertise our accomplishments – don't always agree that is an accomplishment – different perspectives
- Find ways to get more input than just “us” (i.e. STBIAB, NTAB, in bureaucracy); resources not identified and used.
- We don't know each other well, so don't know strengths and weaknesses (resource assessment)
- What do the 3 DOH positions do? Shouldn't they be the “work horses” for the STBIAB and NTAB? (i.e. the conduits for information sharing – under the directive advice of the STBIAB and NTAB?)

What will we do differently?

- Define steps and do timeline; very explicit, measurable objectives (evaluate and monitor at regular intervals. (6 Votes)
- DOH DDD/NT roles and responsibilities and support/work for board must change by: (8 Votes)
 - Cooperatively facilitating subcommittees
 - Help/facilitate cooperative evaluation
 - Advertise accomplishments
 - Help/cooperate in facilitating legislative choices, priority, data gathering, etc.
- DOH DDD/NT will use different methods and incorporating (new) persons or organizations to get things done. Examples: (1 Vote)
 - Requirements to provide written submissions – provide accommodations
 - Know your resources
 - TBI-friendly meetings – outside Roberts Rule of Order
- Limits on time in discussion
- Bi-monthly rotation of meetings; more data collection, specific steps; more structured activities; who, when (timelines) - (4 Votes)
- Facilitated meetings (?) or more attention to ground rules, review ground rules regularly; stay on agenda
- Better and more data collection – identify what we want to know, services to provide – “broken down” in small “chunks” to make it manageable – to formulate list of tasks – identify at committee level
- What are the goals in specific terms? Identify initiatives “list”
- Structure to communicate with DOH. Make people more accountable.
- Inspiration – by showing successes and movement, reflect results of collaboration (is this accurate?)
- Decrease Blame – focus on action: (5 Votes)
 - Board meetings every 2-3 months

Advisory
Process

- Committee meetings/work groups monthly (8 Votes)
 - Task analysis, volunteer
 - Informal meetings (i.e. via email, phone)
 - Coordinator/facilitator
 - Inclusive relationship among members
 - Focus/prioritize ideas, tasks
- Board meeting/agenda (1 Vote)
 - Professional awareness
 - Improved services and funding
 - Registry
 - legislative